



Application Form

For your application to be processed you must answer all the questions.

N.B Both sides of this application must be completed

A. AGENT DETAILS:

ELDERS REAL ESTATE ROOTY HILL
SHOP 1, 45 ROOTY HILL ROAD NORTH ROOTY HILL NSW 2766
TEL: 9625 8000
FAX: 9625 9000

B. PROPERTY DETAILS:

1. What is the address of the property you would like to rent?

Postcode

2. Lease Commencement date?

Day Month Year

3. Lease Term?

Years Months

4. How many people will normally occupy the property?

Adults Children AGES: _____

C. PERSONAL DETAILS:

5. Please give us your details

Mr Ms Miss Mrs Other

Given Name/s

Surname

Date of Birth

Driver's Licence number

Drivers Licence expiry date

Driver's Licence state

Passport no

Passport country

6. Please provide your contact details

Home phone no.

Mobile phone no

Work phone no.

Fax no

Email Address.

7. What is your current address?

D. OTHER INFORMATION.

8. Property Rental per week.

\$ WEEK

9. Have you applied for any other property?

YES / NO

10. how did you find out about this property? (please choose one)

Office rental List Referral We contacted you

PLEASE NOTE:

- This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the owner and/or the agent should any circumstances arise whereby the property is not available for occupation on the due date.
- Initial rent payments must be made by credit card or bank cheque within 24 hrs after approval of application. No personal cheques accepted.
- Security deposits are to be paid separately by credit card, bank cheque made out to the RTBA upon collection of keys. No personal cheques accepted.
- Keys will not be handed over until the lease agreement has been signed by all applicants.

E. DECLARATION:

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified in section D. I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in the application (including reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residence
- (b) My personal referees and employer/s
- (c) Any record, listing or database of defaults by tenants;

If I default under a rental agreement, the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I may apply for in the future.

I am aware that the agent will use and disclose my personal information in order to;

- (a) Communicate with the owner and select a tenant
- (b) Prepare lease/claim/transfer to/from the Residential Tenancies Bond Authority
- (c) Allow organization/tradespeople to contact me
- (d) Prepare lease/tenancy documents
- (e) Refer to Tribunals/Courts & statutory Authorities (where applicable)
- (f) Refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

Signature

Date

X
